

## *Supercharge your PDF annotations*

---

### Using Spread PDF

Curio Standard and Professional have a special feature you can use with PDF assets called Spread PDF. If you have a multipage PDF file that you would like to spread across a single idea space or across multiple idea spaces, Curio makes it super simple. This feature is mainly used when taking notes alongside slides or annotating the slides in a PDF presentation.

You can spread a PDF across a single idea space. This is useful when spreading a short PDF or only the first few pages of a longer PDF to prepare it for spreading across multiple idea spaces.

You can also continue a spread across multiple idea spaces if you have an especially long PDF.

### Spread a PDF File Across a Single Idea Space

1. Create a new idea space or use an existing idea space.
2. Drag the PDF into the idea space.
3. Resize and position the PDF figure any way you wish. If you wish create a text figure for text annotations next to the PDF with some placeholder text.
4. Select those figures then right-click on the selected figures and choose Single Page Spread PDF.
5. Curio will ask you how many pages of the PDF you wish to spread beginning at the currently displayed page. Curio will only spread as many as 20 pages on a single idea space.
6. Curio will duplicate the figures and spread them down the idea space, growing the idea space as necessary. After the process is completed you can move the figures around manually if you wish.

### Spread a PDF File Across Multiple Idea Spaces

1. Begin just like spreading a PDF file across a single idea space but this idea space you create will be used as a template when creating the subsequent idea spaces. Any other figures that you add to this idea space will be replicated on all the other idea spaces.
2. Drag the PDF into the idea space.
3. Resize and position the PDF figure any way you wish. If you wish create a text figure for text annotations next to the PDF with some placeholder text.
4. If you want more than one PDF page per idea space, you can use the “Single Page Spread PDF” feature described above to spread the first few pages of the PDF onto this idea space. Alternatively, you can do this manually and position them anywhere you wish. Select and duplicate the figure and specify subsequent pages of the PDF. For example, perhaps you want to show 2 pages of the PDF per idea space with a nice text area next to each page. To do this have the first PDF figure set to page 1 and set the duplicate of that figure to page 2, then position handy text areas next to each PDF figure.
5. Right-click on the idea space in the Organizer and choose Spread PDF.
6. Curio will generate a copy of the idea space as many times as needed to show all the pages in the PDF.